

Role Title: Enrichment and Partnership Coordinator
Salary: Band 8/ SO1
Location: Bradford
Report to: Team Manager, Leaving Care or equivalent

About Us

Bradford has created a new Children and Families Trust, which has been commissioned by Bradford Council to deliver a wide range of services for children, families and young people on their behalf. The Trust is accountable for determining how outcomes of these services are achieved and for the day-to-day running of commissioned children's services.

This is an important opportunity to renew our approach to delivering the support that Bradford's children, young people and families in need, by renewing services and creating a new organisation. We are bringing the mindset, dynamism and energy of a start-up together with the national expertise and determination of the Trust's Board, senior leadership and our colleagues' practical experiences of providing children's services in Bradford.

As a new organisation, Bradford Children and Families Trust has established our own purpose, vision, and outcomes for what we aim to achieve.

Our vision: For all children and young people in Bradford to be safe and able to realise their full potential.

Our purpose: To provide high-quality services with partners that help safeguard, support and promote the welfare of children, young people and families across the Bradford District.

We will achieve this through continuous improvements in our services and positive collaboration with our staff, our partner organisations.

Role Summary

To develop, maintain and lead on a range of enrichment opportunities for the leaving care and wider service, creating and co-ordinating partnerships that promote the well-being and aspirations of children in care and care leavers.



Main Duties and Responsibilities

- Develop and lead on a partnership network of organisations, services and groups that can support the care leavers service to improve outcomes for care leavers through socialisation and participation opportunities and to maximise community engagement.
- In partnership with young people, oversee the socialisation and engagement approach for care leavers and supporting the service to identify the gaps in provision, areas required for development and resources that could meet need.
- Attending relevant stakeholder events, such as the Leaving Care Benchmarking Forum and forums that facilitate networks within the care experienced community and providing feedback on the work that is being undertaken.
- Organise, plan and communicate events and services for children in care and care leavers and help to develop the care leaver local offer.
- Work closely with the Voice service to produce and maintain policy documents when co-producing with young people and activities relating to group work.
- Be an advocate for care leavers and presenting their ideas and wishes, which could involve presenting information at forums and meetings, with direction from senior leaders. Working alongside the service to identify the barriers to engagement and solutions to support and improve engagement.
- Experience in producing reports.
- Experience in facilitating group work with young people



About you

We are looking for applicants who can demonstrate that they meet the following requirements:

Skills Required

- Able to travel, working at different locations depending on need.
- Ability to form constructive relationships with young people from a diverse range of backgrounds.
- Ability to deal with conflict situations using a calm and composed approach.
- Ability to advocate the young person's needs to other service providers and co-produce events with young people.
- Ability to form purposeful working relationships with a diverse range of agencies.
- Ability to organise, promote and market events/programmes/services, and to undertake direct work and group-work with care leavers.
- Ability to create and maintain social media platforms
- Ability to pass on information effectively, accurately, and concisely between service users, carers, colleagues, and other agencies.
- Ability to organise and prioritise work in an efficient and effective way and work effectively as a member of a cohesive team in order to provide a high-quality service.
- Ability to work to conflicting deadlines and prioritise work effectively.
- Ability to show empathy toward young people.
- Ability to implement individual pathway plans for young people assisting and enabling them into independence.



Knowledge Required

- NVQ Level 3 and / or 4 in Care or Youth work or willing to register to commence the course within 3 months of taking up appointment and have successfully completed it within 12 months of registration.
- Of the education, training and work experience needs of young people and the opportunities open to them.
- Understanding of the impact of homelessness issues and accommodation needs of young people.
- Understanding the need for confidentiality.
- Understanding of legislation and current issues affecting the provision of Children's social work services and in particular Leaving Care Legislation, Pathway Planning services and knowledge of the current benefits available and how to access them.

Experience Required

- Of working within a team.
- Of running groups /group work with young people
- Of producing information and communications for young people using a range of different media
- Of working with young people from a diverse range of backgrounds with a diverse range of needs which may include those with learning disabilities.
- Of working with other relevant agencies.
- Restorative approach to support and challenge
- Demonstrate the Bradford Children and Families Trust values as part of everyday working and carry out all duties in accordance with professional service standards

Safeguarding Responsibilities

Bradford Children and Families Trust is committed to safeguarding and promoting the welfare of all children who use our services and as such expects all staff to share this commitment.

Successful applicants will be required to complete the relevant safeguarding checks. An DBS and Level of Check will be requested.



We are an equal opportunities employer.

