

Role Title: Quality Assurance Manager
Salary: PO5
Location: Residential Homes
Report to: Service Manager

About Us

Bradford has created a new Children and Families Trust, which has been commissioned by Bradford Council to deliver a wide range of services for children, families and young people on their behalf. The Trust is accountable for determining how outcomes of these services are achieved and for the day-to-day running of commissioned children's services.

This is an important opportunity to renew our approach to delivering the support that Bradford's children, young people and families in need, by renewing services and creating a new organisation. We are bringing the mindset, dynamism and energy of a start-up together with the national expertise and determination of the Trust's Board, senior leadership and our colleagues' practical experiences of providing children's services in Bradford.

As a new organisation, Bradford Children and Families Trust has established our own purpose, vision, and outcomes for what we aim to achieve.

Our vision: For all children and young people in Bradford to be safe and able to realise their full potential.

Our purpose: To provide high-quality services with partners that help safeguard, support and promote the welfare of children, young people and families across the Bradford District.

We will achieve this through continuous improvements in our services and positive collaboration with our staff, our partner organisations.

Job Overview

The post is a fixed term 12-month post to contribute to service development across the Trust's children's home service. The post holder will ensure that high standards of practice are achieved and that services are delivered in accordance and are compliant with the National Children's Home Regulations (2015), Children's Homes Quality Standards (2015), the Trust and the homes' internal policies, procedures and guidance. You will ensure that homes across the service meet all regulatory requirements to achieve Ofsted gradings of Good or Outstanding.

The post holder will work alongside The Registered Managers, HR and the Training and Development Officer to develop policies, procedures and practice guidance to ensure that performance is consistent across the service. Through your role you will ensure that you are proactive in service development to ensure that homes are compliant with regulatory requirements and children's safety and wellbeing remains central.

You will be part of an aspirational culture and approach to improve and develop the children's residential service to achieve its vision of providing high quality care and support to children, young people and their families as stated in the Children's Homes Statement of Purpose.



Main Duties and Responsibilities

- To identify and support areas for practice improvement and service development across the homes
- To develop consistency across the service in relation to key forms as part of regulatory compliance.
- To support the Registered Managers in the homes to ensure that the daily operations of the care home are compliant with regulatory standards and best practice.
- To undertake audits across the children's home service
- To work with Registered Managers and Service Managers to implement key policies and practice guidance which address areas for improvement.
- To track Ofsted, regulation 44 and 45 outcomes and key themes/ patterns across the homes.
- To co-ordinate the Regulation 44 provider contract with the support of the Quality and Contracts team.
- To work with managers and Senior Residential Practitioners to improve performance and practice where specific issues have been identified within a home.
- To work with Registered Managers to undertake fact findings and internal management investigations and maintain oversight of safeguarding issues.
- To work alongside the Training and Development Officer to inform and deliver key training to residential staff and the wider Trust where appropriate.
- To liaise with Service Manager's and Head of Service to inform the overall service development plan and develop KPI's and increased data around performance and outcomes across the homes.
- To demonstrate a working knowledge of Ofsted inspection and regulation 44 visiting guidelines, working with the Registered Managers to promptly implement any requirements or recommendations following an inspection or regulation 44 visit.
- To ensure across the service that the homes building, fixtures and fittings are maintained to a high standard and in good decorative order and is secure. To work with Registered Managers and Service Managers to ensure that the homes are inventoried, liaising with maintenance and facilities management as required.
- To work alongside child participation and training and development colleagues to strengthen children's voice and influence across the service.



About You

We are looking for applicants who can demonstrate that they meet the following requirements:

Experience

- Significant recent experience in a position relevant to the residential care of children, preferably at a senior level.
- Experience of care planning and quality assurance in relation to children in care.
- Substantial experience of direct work with children and young people and their families.
- Experience of quality assurance processes and systems within the context of regulatory compliance.

Qualifications

- Have or be willing to work towards Level 5 Diploma in Leadership for Health and Social Care and Children and Young People's Services with Children and Young People's Residential Management Pathway.
- Equivalent Qualifications as set out in ANNEX A – Qualifications for staff working in children's homes, Guide to the Children's Homes Regulations including the quality Standards, April 2015

Working Conditions

- The post holder must be able to work flexibly where required to complete work with the homes.
- The post holder must be able to travel between the children's homes and be prepared to spend a minimum of two days per week within the homes as part of their role.

Special Conditions

- The Warner Process will be completed to ensure candidates have the psychological resilience required to work in a Children's Home



Safeguarding Responsibilities

Bradford Children and Families Trust is committed to safeguarding and promoting the welfare of all children who use our services and as such expects all staff to share this commitment.

Successful applicants will be required to complete the relevant safeguarding checks. A DBS check will be requested.

We are an equal opportunities employer.

