

Role Title: Family Time Contact Supervisor
Salary: Band 6
Location: Family Centers
Report to: Family Time Team Manager

About Us

Bradford has created a new Children and Families Trust, which has been commissioned by Bradford Council to deliver a wide range of services for children, families and young people on their behalf. The Trust is accountable for determining how outcomes of these services are achieved and for the day-to-day running of commissioned children's services.

This is an important opportunity to renew our approach to delivering the support that Bradford's children, young people and families in need, by renewing services and creating a new organisation. We are bringing the mindset, dynamism and energy of a start-up together with the national expertise and determination of the Trust's Board, senior leadership and our colleagues' practical experiences of providing children's services in Bradford.

As a new organisation, Bradford Children and Families Trust has established our own purpose, vision, and outcomes for what we aim to achieve.

Our vision: For all children and young people in Bradford to be safe and able to realise their full potential.

Our purpose: To provide high-quality services with partners that help safeguard, support and promote the welfare of children, young people and families across the Bradford District.

We will achieve this through continuous improvements in our services and positive collaboration with our staff, our partner organisations.

Role Summary

We are looking to recruit Family Time Contact Supervisors to help manage our Family Time Service for Children of Bradford placed within the district and for those placed outside of the district.

We are looking to recruit up to 74 hours, 2 equivalent FTEs who can work flexibly to meet the needs of the families during our busiest period between 2pm – 6pm. You must be able to transport children in and out of the district when required by the service.



Main Duties and Responsibilities

As a Family Time Contact Supervisor, you will ensure that families are welcomed and supported when in the Supervised Contact Centre, in community settings and other appropriate venues as required and communicate effectively with managers and social worker who are involved within the child's care.

You will have an open-minded, flexible and caring approach towards children, parents and other family members who are attending supervised contact. Our aim is to provide a happy and positive experience for children, young people and their families. You will therefore ensure that children and young people are kept safe and that their emotional wellbeing is always prioritised.

You will provide opportunities to support parents and family members to maintain positive relationships with their children and help to make supervised contact sessions a positive experience for the children.

During sessions you will support interactions between children and their families, intervening when necessary to prevent conflict and document observations and incidents accurately and always ensuring that all sessions are child focused and we are hearing the voice of the child.



About you

You must have:

A relevant Level 3 professional qualification related to working with children, young people and families, and evidence of on-going CPD.

Minimum of 2 years recent experience of working directly with children, young people, and parents.

You must be able to travel between venues and work evenings and weekends as required.

The Code of Practice on the English language requirement for public sector workers, Part 7 of the Immigration Act 2016, requires that Councils ensure that all candidates applying for customer facing posts must be assessed in order to establish their fluency in English.

The criteria under special knowledge and experience on the job profile, which is shown in this advert, outlines what level of fluency you will be expected to demonstrate. Therefore, it is essential that you provide examples in your application.

Bradford is a great northern city and district with a rich history and a bright future. Over half a million people live here, including over 150,000 children and young people under 19, making Bradford the youngest city in Europe.



Safeguarding Responsibilities

Bradford Children and Families Trust is committed to safeguarding and promoting the welfare of all children who use our services and as such expects all staff to share this commitment.

Successful applicants will be required to complete the relevant safeguarding checks. An enhanced DBS will be requested.

We are an equal opportunities employer.

